

# Interest and skills assessment form

Volunteer recruitment and placement



Thank you for your interest in Habitat for Humanity. The information you provide will help us place you in a volunteer position that best suits your interests and skills as well as the needs of Habitat for Humanity.

**Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Occupation or school if you are a student:** \_\_\_\_\_

Our affiliate has a need for a huge pool of skills; we'd like to know what yours are! Please rate your skill or experience in each of the following areas by putting an X in the box that applies.

	None	Beginner	Intermediate	Advanced
<b>Office help</b>				
Bookkeeping				
Computer/data entry				
Mailings				
Phone work				
Filing				
<b>Church and faith relations</b>				
Construction devotion				
Presentations/speeches				
Special events				
Prayer and outreach				
<b>Homeowner services</b>				
Family mentoring				
Family advocate				
Home visits				
<b>Communications</b>				
Writing/editing				
Event planning				
Graphic design				
Media relations				
Newsletter				
Photography				
Web design				

	None	Beginner	Intermediate	Advanced
<b>Fundraising</b>				
Donor recognition				
Grant writing				
Mailings				
Presentations/speeches				
Special events				
Social events				
<b>Site selection</b>				
Real estate searches				
Land acquisition				
<b>Construction</b>				
Crew leader/skilled				
General laborer/builder				
Landscaping				
Planning/committee work				
<b>Habitat ReStore</b>				
Events/advertising				
Cashier				
Stocker/warehouse				
Donation pickup driver				
Customer service associate				
Deconstruction				
<b>Finance</b>				
Accounting				
Mortgage management				
<b>Volunteer coordination</b>				
Build site help				
Registration				
Data management				
Recruitment				
Tracking				
<b>Build site assistance</b>				
Cleanup/set-up				
Food				
First aid/CPR				

	None	Beginner	Intermediate	Advanced
Greeter/hospitality				
Run errands				
Tool trailer				
<b>Repair program</b>				
Crew leader/skilled				
General laborer/builder				
Planning/committee work				

**Please list which roles or tasks from above are you most interested in participating:**

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